

Bid Submittal/Procurement Process

Bid Submittal Process

When

All competitive solicitations are opened by the Office of Procurement on the date/time specified on the front cover of the solicitation.

Any bid not received within the City's e-procurement system (Bonfire) by the time period stated shall be rejected. All bids shall be opened in public at the time and place specified, and a tabulation of all bids received shall be posted in City Hall for public inspection.

What

A notice of solicitation shall state the event dates and time time period within which bids/offers shall be submitted. The City advertises formal solicitation in the Southwest section of the Arizona Republic and all formal solicitations are placed on the City's e-procurement system.

Where

Vendors must turn in bid packets through the City's e-procurement system (Bonfire),

NOTE: The Council shall have the right to reject any and all bids and parts of bids and/or to re-advertise or re-solicit bids.